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## e-Delivery for businesses

### Upcoming changes

On 1 January 2025, changes came into force to the regulations on **e-Delivery, i.e. an electronic registered delivery service**. It enables correspondence to be sent and received **with effect equivalent to a registered letter with acknowledgement of receipt** and stored electronically.

Ultimately, the e-Delivery service will replace official paper correspondence and correspondence via ePUAP.

Non-public entities registered in the business register of the National Court Register (e.g. companies) and the Central Register and Information on Businesses are required to:

- set up and activate an e-Delivery address, and
- enter the e-Delivery address in the Database of Electronic Addresses (*Baza Adresów Elektronicznych* – BAE), a public registry that collects e-Delivery addresses. This means that state offices using e-Delivery will only send correspondence to the company in electronic form.

### Deadline for requirement to use e-Delivery

The deadline for implementing the requirement to use e-Delivery depends, inter alia, on when an entity is registered with the Central Register and Information on Businesses (*Centralna Ewidencja i Informacja o Działalności Gospodarczej* – CEIDG) or the National Court Register (*Krajowy Rejestr Sądowy* – KRS).

Date for meeting requirement	Obligated entities
1 January 2025	Businesses registering activity in the CEIDG or the KRS – an e-Delivery mailbox can be set up during registration.
1 April 2025	Businesses registered in the KRS before 1 January 2025 – an e-Delivery mailbox can be set up, inter alia, by sending a request on a form specifically created for this purpose when applying for a change of data in the register.
1 October 2026	Businesses registered in the CEIDG before 1 January 2025. However, if these entities submit an application to update their entry in the CEIDG after <b>30 June 2025</b> , they are required to set up an e-Delivery mailbox from <b>1 July 2025</b> .

## Providers of e-Delivery service

e-Delivery services can **only** be provided by **entities registered in the register of trust** service providers providing qualified trust services.

A distinction should be made between:

- **the public e-Delivery service provider** (currently Poczta Polska S.A.) – an entity appointed to provide a basic **free e-Delivery service** and obliged to provide electronic mailboxes to all those who choose to use the public e-Delivery service, and
- **non-public e-Delivery service providers** – providing an e-Delivery service for a fee, but offering additional electronic mailbox functionalities.

## How can we help?

As part of our legal advice for clients, our experts support businesses in both setting up an e-Delivery mailbox and selecting the optimal service provider. They will also be happy to answer any questions you may have about e-Delivery.

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## Who will my adviser be?

### Experts from the Corporate and M&A Practice



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